

**Minutes: ST. ANDREW'S CHRISTIAN CHURCH BOARD**  
**September 23, 2021 at 6:30 p.m. – online – Rockland, Ontario**

**Welcome and Opening of Meeting: 6:45 p.m.**

**Acting Chair:** Hazel

**Acting Secretary:** Jacquie

**Attendance:** Jane (joined at 7:30 p.m.), Jacquie, Brian, Rudy, John, Barb, Sue, Hazel

**Regrets:** Ron, Ray, Colette, Nancy, Tracy, Sandra

**Trustee Rep:** Ron (abs)

**Visitors:** Bill Hawken, Jean Normand

**Motion:** to grant visitors to this meeting correspondent status

Mover: Rudy      Seconder: John      Carried.

1. **Meeting called to order** at 6:45 p.m. Opening Prayer: Brian.

**2. Adoption of Agenda:**

a) add to New Business: resignation of Tracy as Secretary, Board Member

b) defer Treasurer's Report until Jane's arrival

c) consider possible new committee position – Vice-Chair

d) appoint a Nominating Committee

**Motion:** to adopt Agenda (with amendments). Moved by John, seconded by Rudy.  
Carried.

3. **Minutes of previous Board meeting** (August 19, 2021) were sent out electronically. Errors or omissions – none reported.

Note: updated report from Brian on whether he able to post these and previous minutes on our church website: yes, that is possible but waiting to see if Tracy will be able to do it before leaving, or if another solution can be found.

**Motion:** to approve the minutes of the August 19/21 Board meeting. Moved by Jacquie, seconded by Barb. Carried.

**4. Business Arising:**

a. **Trustee Position:** Brian has a candidate in mind and is continuing to discuss this issue with the person.

b. **Ownership of our Building/Property:** deferred.

c. **Virtual Fundraisers:** an on-line/website version of our church cookbook is in process – end-date is the Nov. 27 Bazaar. Other than that, a return to in-person fundraising is anticipated, with kitchen projects as well as the Bazaar being planned as pandemic conditions allow.

d. **Property Management**

- **Key fobs** – John is still working on this project and hopes to have it completed in October.
- **Audio equipment update** – Brian and Bill are working to solve some issues.
- **Electrical re-furbishment** update, including electrical plan and labelling of outlets – John has not yet had time to attend to this.
- **Yard maintenance** – Hunter has recommended the removal of a couple of scrub trees and bushes along the back fence line, which should remove some of the temptation from drinkers, etc. to hide back there. He should probably be paid for this work (possibly up to \$100), so lacking the funds at the moment, we will hold off for a couple of years.
- It is recommended that there should be a permanent record of trees and shrubs **planted in memoriam**.
- A friendly word may be required with our neighbours about keeping their **eavestrough drainage** away from our property.
- Sue reported some issues with the **technical connections** used for the on-line meeting last Wednesday. Brian has acknowledged that and will work to correct the situation.

5. **Treasurer's Report** – Jane – delayed until 7:30 p.m.

Report sent in advance by email for August 2021. Discussion and questions. Jane was happy that the Ghostbusters and the French church group both attended the yard sale. Barb has been asked to clarify whether the donation of left-over hot dog buns to the Help Centre would be welcome. The church community is to be thanked for all the wonderful donations, as well as their attendance at the sale as helpers, and as purchasers.

**Motion:** to accept the Treasurer's Report. Moved by Jane, seconded by John. Carried.

6. **Regular Reports:**

- a) **Benevolent Fund:** Brian, Jacquie, Barb – generous assistance was given to a member, but did not involve this fund.
- b) **Fellowship:** Barb has not yet convened a full team meeting but has

discussed next steps with individuals. Some meat and turkey pies and some single-serving frozen meals will be prepared for sale, partly at the Bazaar, and partly by word of mouth. The project will not be as extensive as it has been in previous years. Barb is inviting some new people to work on the team.

- c) **Ministry & Personnel:** Rudy reported that Brian has asked for study leave. This will be taken at home and will begin the day after Thanksgiving Sunday. He will miss at least two Sundays, October 17, and 24. Suggested supply speakers will be Mary-Elsie Worth(sp?), who has written a book entitled Women in Church Leadership, and Stefan Cherry, who will further discuss discipleship. The cost of each replacement is listed as \$221. Brian will change his dates at Rockland Manor to accommodate his study leave, to the first and third Thursday of October, pending discussion with the Manor Activity Director to confirm.
- d) **Missions:** Colette (written report)
- e) **Music:** Jacquie (nothing to report)
- f) **Pangborn Hall:** Nancy is in talks with a renter but due to vaccination issues, the situation remains unresolved.
- g) **Pastoral Care Report:** Barb is carrying on with Pastoral Care work through phone calls and emails. She thanked those who had helped to make the livestream services available over the past 18 months or so.
- h) **Regional Council:** John thinks the next meeting will be in November and will probably be online.
- i) **Property Management:** Rudy had nothing further to discuss.
- j) **Social Club:** Jane hopes to get underway as soon as the situation is safe but will limit the first get-togethers to once a month, for about an hour. She has information about a Prescott-Russell bus service that will take patients to either the Riverside or the General Hospital for appointments at approximately \$40 return.
- k) **Stewardship:** Ray (nothing to report just now)
- l) **Sunday School:** Nancy has nothing to report.
- m) **Trustees:** Ron (absent)
- n) **Worship Supplies:** Jacquie (nothing to report)
- o) **Pastor's Report:** Brian is happy to be able to present an English Protestant Communion Service again at **Rockland Manor** (two times each month). **Awana** is not starting up yet, as the search for personnel continues. **Live worship** has now started again at our church, with 5-10 visitors weekly. If the attendance for Thanksgiving is much larger, distances apart will be decreased, but singing will not be permitted. **Seating** at the very front of the

church should be kept free for those who most need it. Although we have not had much success with **reservations** to date, in her next newsletter Barb will ask people wishing to attend services to please start doing so, as regular in-person attendance begins increasing (starting with Thanksgiving). Similarly, careful health-wise planning will have to take place as we approach the **Christmas** season. Some Plexiglas panels are already in use to safeguard those running the music and electronic systems at the church – that will be reviewed in the light of best practices.

**Motion:** to accept all regular reports as presented. Moved by Rudy, seconded by Sue. Carried.

## 7. **New Business:**

- a) The resignation of Tracy as Board Secretary and Board member was regretfully accepted. She is to be thanked for her time in office. Ron is resigning immediately as Board Chair and urging his swift replacement in the role of Trustee. He is willing to remain as nominal Trustee for the moment.
- b) The Treasurer arrived at 7:30 and that report and discussion have been included here.
- c) The possibility of having a Vice-Chair was raised. This would facilitate both calling and running a board meeting in the absence of the Chair. No volunteers stepped forward at this time.
- d) A Nominating Committee was formed. Thank you to Hazel, Barb and John. Motion: that a nominating committee be formed, to find replacement board members for those who have resigned, and possibly for a Vice-Chair, carrying the current board through to our next AGM and regular elections. The new members will be asked about their willingness to consider that commitment through the following year. Moved by Jane, seconded by Sue. Carried.
- e) Barb mentioned the New Ministry and Mission Grants that EOORC has brought forward. Brian explained some of the details, and John agreed to attend the on-line session scheduled for October 6, from 7-8:30.

8. **Next Meeting** scheduled for November 4, 2021 at 7:00 p.m.

9. **Closing Prayer:** Brian

10. **Adjournment:** 8:06 p.m. Moved by John.

