

St. Andrew`s Christian Church Board Meeting Minutes

January 20 2022 at 7:00 p.m. – online – Rockland, Ontario

Welcome and opening of meeting:

Chair: Bill

Secretary: Marie

Expected Attendance: Jane, Jacquie, Brian, Rudy, Barb, Sue, Ray, Bill, John, Hazel,

Regrets: Nancy and Colette

Trustee Rep: Rudy

Visitors:

Motion: To grant visitors to this meeting correspondent status:

Moved by Jane. Seconded by Barb. Carried.

1. Meeting called to order at 7:02 p.m. Opening prayer Ray.
2. Adoption of Agenda:

Motion: To adopt Agenda (with amendments if any) Moved by Rudy.
seconded by Ray. Carried.

3. **Minutes of previous Board meeting** (December 6, 2021) were sent out electronically.
Errors or omissions: None.

Motion: To approve the minutes of the December 6, 2021 Board meeting. Moved by Marie.
Seconded by Hazel. Carried.

4. **Business Arising:**

a. Update on annual budget.

Jacquie asked that music (\$400.00) be split between CCLI (Christian Copyright Licensing International) and piano upkeep. \$225.00 for CCLI and \$175.00 for music budget. Also, a \$15.00 increase for the piano tuner.

Jane will amend annual budget to reflect the changes.

Ray asked why the 2022 proposed memorials are down to \$500.00. Jane said you can never predict the cost and income. It's always a projection.

Jane extended a thank you to Rudy, Hazel and Bill for their help with the annual budget. It was greatly appreciated.

Jacquie wanted to look at the Honorarium terminology. She feels it is a misleading term and would like it changed to something more accurate.

Jane will confer with the United Church and CRA for further clarification.

MOTION: Approve the budget as amended. Moved by Jane. **Seconded** by Rudy.

b. Rental contracts are on hold until Covid lockdown guidelines improve. We are waiting for L` Église Évangélique to let us know what they can afford. Deferred for the Rockland Church.

c. Vacant position: Benevolent Fund Committee and Worship Supply committees. Barb stated that Carol BeattieLarabie has volunteered for helping in the Benevolent Fund Committee.

d. Report from the Worship Team on sanctuary closings. Will be keeping the church closed until January 30,2022. There were no objections to this.

e. Jane asked that no work on projects listed in the NHSP grant while we are awaiting results because this will jeopardize the grant.

Hazel asked if Jane knew when the grant would be approved. Jane stated the end of January or mid-February.

5.Treasurer`s Report – Jane

Jane stated that the church has finished the year in an amazing position. We have over \$17,000.00 in the bank. We`ve had very little in government funding. I have a proposal to take \$1,000.-1500 out of the Operating Account and deposit it into the Unrestricted Reserve Account. We should start to rebuild the reserve as it has only \$15,000.00 At the budget meeting Bill suggested items that could be repaired or replaced, such as front door, back door and flooring and we would need approximately \$30,000.00 for these repairs. There are three accounts: Operating Account where all the bills go through. Mission Account. Unrestricted Reserve Account; this one was at one time used for possible legal bills.

Bill asked what the alternative would be. **Jane** stated we could invest in a GIC (Guaranteed Investment Certificate).

BRIAN: This is good for the Board to take responsibility for long-term planning.

Bill asked for a motion.

MOTION: The treasurer be allowed to move \$1500 from the Operating Account to Unrestricted Reserve Account.
Moved by Jane. Seconded by Rudy. Carried.

Rudy had a question if the mission`s account was added to annual income for assessment. It is not included. Jane stated that it is strictly an annual income.

Motion: To accept the Treasurer`s Report. Moved by Jane. Seconded by Rudy. Carried.

6. Regular Reports:

- a. Benevolent Fund: No requests have been received this month.
- b. Fellowship: Barb. Barb reported that only a few pies have been sold.
- c. Ministry and Personnel: Rudy. No action reported.
- d. Missions: Colette. Report attached.
- e. Music: Jacquie. No action reported.
- f. Pangborn Hall: Nancy. Nothing to report.
- g. Pastoral Care Report: Barb. Report attached.
- h. Regional Council: John. No action reported.

- i. Property Management: Rudy. He contacted the roofer again by email to arrange for a gifts-in kind receipt. There has been no answer.
 - i) *Jessica Joubarne came to the church and did moisture testing on the north and south corners of the Sanctuary on December 9, 2021. In summary, she didn't find any signs of moisture in the corners that exhibit water damage. The air quality report completed 1 December 2021 reported no concerns. – **Reports attached.***
- j. Rockland Manor: Sue. In lockdown. Nothing to report.
- k. Social Club: Jane. On hold with lockdown. Nothing to report.
- l. Stewardship: Ray expressed his appreciation for the caring contact made by Barb during the storm where the electricity was knocked out. She extended her home to Muriel and him. Ray also mentioned that Barb provided a source for transportation for a member in need. Barb said there were others who also reached out to the community during the storm.

Ray stated that if anybody wanted to know about stewardship to go to The United Church of Canada`s website.

Ray stated that they had a successful virtual Mother`s Day dinner last year. Ray is suggesting that we could participate in another virtual dinner for Valentine's Day. **Jacquie** suggested that he could reach a wider audience if they had a virtual pancake supper, perhaps on Shrove Tuesday, 1st March. Ray suggested we could call it a ham dinner or pancake supper.

Barb We may be able to hold Shrove Tuesday supper inside Pangborn Hall depending on the guidelines of opening up. She requested that we put it on hold until we know our limits.

Rudy There will be a 50% capacity limit in indoor settings by January 31st.

Bill On hold until Fellowship can get verification of capacity limit. It will be tentatively a virtual event with possibility of inhouse event.
- m. Sunday School: Nancy (on hold)
- n. Trustees: **Jane** stated she found the paperwork Ron had been working on. When she went to the lawyer`s office, she asked about Marc Simard and was told he would be back in the office shortly.
- o. Worship Supplies: position vacant. Brian stated some supplies had been purchased.
- p. Pastor`s Report: Brian: This January the Wednesday bible study group was relaunched, combining the morning and afternoon into one group. He is hoping that in a few months we will be able to meet in person at the hall. He thanked Nancy and Marie for their work in the administration and technical aspects. Susan, Neil Baxter`s daughter, informed Brian that Neil`s health has declined greatly. The family are looking into a long-term care solution for him.

Motion: To accept all regular reports as presented. Moved by Jacquie. Seconded by Rudy. Carried.

7. New Business:

- a. Call for members to join a Nominating Committee for the upcoming Annual General Meeting.

Bill asked if the Nomination Committee wished to continue. John, Hazel and Barb all agreed to continue.

Bill also asked if any Board members wished to resign this year. No one came forward.

b. Reminder to contributors to submit Annual Reports to Nancy, budget proposals to Jane.

Jane: All financial statements have been put in. **Brian:** Awaiting on Regional council, Senior`s Group, Nominations, In Memoriam and Board reports.

Bill: The Annual Report is to be completed, ready for distribution, by January 31, 2022.

c. The Annual General Meeting has been agreed upon for the 13th February at 2:00 pm, online.

Bill asked Brian about Google Meet limits. Brian said it was over 100 and could be 500. Brian will do the invite shortly.

Jane said 2021 tax receipts will be issued as soon as they can reconcile the offering. She also asked that Ron`s name be removed from the Board`s email list.

John needs to know whose envelope #308 belongs to. This will be sorted out offline.

Next General Board meeting scheduled for 24th February, 2022 at 7:00 pm.

Closing Prayer: Brian

Adjournment 8:09 p.m. Moved by Jane.

St. Andrew`s Christian Church respectfully acknowledges that Clarence-Rockland is situated on the unceded traditional and ancestral land of the Anishinaabe and Haudenosaunee Nations.